

16/6/2025

Monday

There will be a departmental meeting on 16/6/2025 Monday at zoology lab. Time 4:30 PM.
All the staff members are requested to attend this meeting without fail

Agenda :-

- To review on the previous meeting.
- To review on student strength of the department for the AY- 2025-26
- To review on Department and individual work load V & III semester
- To review on Department and individual timetable V & III semester
- To review on Academic year 2024-2025. Results of Y. III, V, VI Sem
- To review on 1st year Admission Campaign to near for colleges & villages
- To review on V, III semester syllabus papers distribution to the faculty
- To review on conduct of world Anti drug day activities issued by AP CCE.
- To review on the conduct of world population day awareness programme
- To review on other issues

1. All the staff members

P. Sridhar
H.O.D

Principal

1. B. Vijayakumar

2. M. H. Reddy

3. P. Durairaj

16/6/2025

Minutes of the departmental meeting
Resolutions

- It is resolved to the previous meeting discussions & implementations.
 - It is resolved to the discussion about department student strength of the academic year 2025-2026.
 - It is resolved to the department work load ✓
 - IInd year III sem 4 papers $4 \times 5 = 20$ hours / week
 - IIIrd year V sem 4 papers $4 \times 5 = 20$ hours / week
 Distribution of hours to faculty each faculty have 20 hrs / week
 B. vijayakumar 20 hrs / week, P. prasanna jyothi 20 hrs / week.
 - It is resolved to the department and individual timetables for V & III sems for conducting of classes as per time table.
 - It is resolved to the 2024-2025 academic year results of Y. III, V & VI semester results and overall pass percentage.
 - It is resolved to the conduct of world population day awareness programme
 - It is resolved to the 1st year admission campaign to the near for colleges and villages (as per schedule) as per order issued by Admission Committee.
 - It is resolved to the V, III semesters paper distribution to the faculty ✓

B. vijayakumar	P. prasanna jyothi
II sem - principles of genetics	II sem - Animal diversity - II
III sem - Evolution & zoogeography	III sem - Biology of chordates
V sem - poultry management - I	III sem - Animal Biotechnology
IV sem - post harvest technology	V sem - poultry management - II
	V sem - sustainable Aquaculture Management
 - It is resolved to the conduct of world Anti drug day awareness activities
10. All the staff members
1. B. Vijayakumar
2. M. H. Reddy
3. P. Durairaj
- P. Sridhar
H.O.D
- Principal

10/7/2025

Friday

There will be a departmental meeting on 11/7/2025, Friday at zoology lab, Time 4:30pm
All the staff members are requested to attend this meeting without fail.

⇒ Agenda

- # To review on the previous meeting resolutions.
- # To review on the admission progression of the Major Zoology Honours.
- # To review on the conduct of regular classes & practicals as per the time table
- # To review on the conduct of regular curricular and co-curricular activities of per syllabus
- # To review on the conduct of Bridge course classes for 1st year zoology Honours students.
- # To review on the conduct of National ^{De-worming day} ~~Nutrition~~ week awareness (week) programme, world breast-feeding week, national anti drug day pledge
- # To review on the conduct of Mentor-mentee meeting as per schedule time
- # To review on the participation of Swarnaha-Swath Bharati SASA programme
- # To review on the other academic issues

To

All the staff members

G. Srinidhi
H.O.DK. Srinidhi
Principal

1) B. Vijayakumar

2) M. H. Srinivas

3) R. P. Srinivas

11/7/2025

Friday

Minutes of the departmental meeting

Resolutions

- # It is resolved to the previous meeting discussions & implementations
- # It is resolved to the 1st year admission progression of Zoology Honours ^{Major}
- # It is resolved to the conduct of regular classes and practical classes as per time table.
- # It is resolved to the conduct of regular academic curricular activity, co-curricular activity, and Extra Curricular activity as per academic syllabus.
- # It is resolved to the conduct of Bridge course classes for new admitted students.
- # It is resolved to the conduct of awareness programme on National ~~nutrition~~ week ^{De-worming day}, world breast feeding week National anti drug day pledge.
- # It is resolved to the conduct of Mentor-Mentee meeting as per the scheduled time
- # It is resolved to the participation of Swath Bharati SASA programme

It is resolved to the other academic issues

To

All the staff members

G. Srinidhi
H.O.DK. Srinidhi
Principal

1) B. Vijayakumar

2) M. H. Srinivas

3) R. P. Srinivas

18/8/2025

Monday

There will be a Departmental meeting on 18/8/2025 Friday at Zoology lab Time 4:30 PM, All the staff members are requested to attend this meeting without fail.

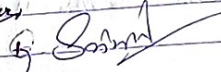
- ⇒ Agenda
- ⇒ To review on the previous meeting resolutions.
 - ⇒ To review on the Admission progression of the Major zoology Honours.
 - ⇒ To review on the Conduct of regular classes & practicals as per the time table
 - ⇒ To review on the Conduct of regular curricular and co-curricular & Extra curricular activity as per the academic year plan - 2025-2026.
 - ⇒ To review on the Conduct of National Nutrition week awareness programme
 - ⇒ To review on the Conduct of MID-I Examination as per circular issued by controller of Examination
 - ⇒ To review on Conduct of Skited/Guest lecture
 - ⇒ To review on the Conduct of Remedial classes for slow learners
 - ⇒ To review on the other academic issues.


To, All the staff members

1. A. Vijayakumar

2. M. H. ...

3. P. ...


H.O.D.


Principal

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Monday

Minutes of The department meeting

Resolutions

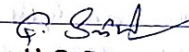
- ⇒ It's resolved to the previous meeting discussions & implementation
- ⇒ It's resolved to the Admission progression of the Major zoology Honours, academic year 2025-2026.
- ⇒ It's resolved to the Conduct of regular classes and practical classes as per the time table
- ⇒ It's resolved to the Conduct regular academic curricular, co-curricular, & Extra curricular activities as per the academic year plan - 2025-2026.
- ⇒ It's resolved to the Conduct of National Nutrition week awareness programme for the students Health.
- ⇒ It's resolved to the Conduct of MID-I Examination for III & IV semester students as per the Controller of Examination.
- ⇒ It's resolved to conduct of Skited (Guest) Lecture
- ⇒ It's resolved to conduct of remedial classes for the slow learners who get low marks in MID-I Exams & Assignments tests.
- ⇒ It's resolved to other academic issues, to attend college activities like of SASA & awareness programmes.

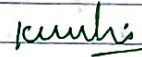
All the staff members

1. A. Vijayakumar

2. M. H. ...

3. P. ...


H.O.D.


Principal

10/09/2025
10/09/2025
Wednesday,

There will be a departmental meeting on 10/09/2025 Wednesday at zoology lab Time: 4:30 PM
All the staff members are requested to attend this meeting without fail.

* Agenda

- ⇒ To review on The previous meeting resolutions
 - ⇒ To review on the Admission progression of 1st year Bsc-Major zoology Honours.
 - ⇒ To review on the conduct of regular theory & practical classes as per the time table
 - ⇒ To review the conduct of academic activities, Curricular & Co-curricular Extra curricular activities as per academic calendar of 2025-26, & dept action plan
 - ⇒ To review on the conduct of awareness programme on seasonal diseases
 - ⇒ To review on the conduct of health check up camp at Kothapeta Sachivalayam Kothapeta
 - ⇒ To review on the conduct of health check up camp at ^{suman} college campus with collaboration of Govt area Hospital Kothapeta
 - ⇒ To review on the conduct of MID-II Examination for III & II year zoology students as per scheduled.
 - ⇒ To review on the analysis of I, II, III, IV, V, VI semester results of 2024, 2025 Academic year
 - ⇒ To review on the other academic issues.
- To, All the staff members

G. Sankar
H.O.D.

sunil
Principal

1) B. Vijayakumar

2) H. H. H. H.

3) V. D. D.

Ministry of The meeting Resolutions

10/09/2025
10/09/2025
Wednesday,

- ⇒ It resolved to the previous meeting discussing & implementing
 - ⇒ It resolved to the Admission progression of 1st year Bsc-zoology - Honours.
Ist phase - 13, II phase - 3 students Total = 16
 - ⇒ It resolved to the conduct of regular theory & practical classes as per the time table for smooth conducting of academic activities.
 - ⇒ It resolved to the conduct of academic, co-curricular extra-curricular activities as per the academic calendar & as per departmental action plan - 2025-2026
 - ⇒ It resolved to the conduct of Health awareness programme on seasonal diseases ~~with~~ collaboration with Andhra area Hospital staff
 - ⇒ It resolved to the conduct of Health check up camp at Kothapeta Sachivalayam - 2. association with Kothapeta Government area hospital & Andhra PHC staff.
 - ⇒ It resolved to the conduct of Blood donation camp at college campus association with Govt area Hospital Kothapeta & RRC club & N.S.I. Unit
 - ⇒ It resolved to the conduct of MID-II Examination for III & II semester students as per scheduled time
 - ⇒ It resolved to the analysis of 2024-25 Academic year departmental results as per paper wise & lecture wise
 - ⇒ It resolved to the other academic activities.
- All the staff members

1) B. Vijayakumar

G. Sankar
H.O.D.

sunil
Principal

2) H. H. H. H.

3) V. D. D.

25/10/2025
Friday

There will be a departmental meeting on 25/10/2025 Friday at zoology lab Time 4:pm
All the staff members are requested to attend this meeting without fail.

* Agenda :-

- ⇒ To review on the previous meeting resolution.
- ⇒ To review on the III phase admission progression of 1st-year zoology honours.
- ⇒ To review on the conduct of regular theory & practical classes as per the time table.
- ⇒ To review on the conduct of MID-II examinations for III & V semester students.
- ⇒ To review on the conduct of students class seminars.
- ⇒ To review on the participate the staff & students in various extension activities of the college.
- ⇒ To review on the conduct of III semester & V semester AKNU practicals as per schedule & time table.
- ⇒ To review on the conduct of remedial classes for slow learners.
- ⇒ To review on the other college academic issues.

G. Sarda
H.O.DK. Prakash
Principal

To, All the staff members,

1) B. Vijayakumar

2) M. Harjo

3) P. Prakash

Minutes of the department meeting
Resolutions25/10/2025
Friday 71

- ⇒ It is resolved to the previous meeting resolutions and implementation.
- ⇒ It is resolved to the II & III phase (of) admission progression of 1st-year zoology honours academic year 2025-2026.
- ⇒ It is resolved to the conduct of regular theory & practical classes as per department time table.
- ⇒ It is resolved to the conduct of MID-II Examinations for III & V semester students.
- ⇒ It is resolved to the conduct of students class seminars as per their given topics & dates.
- ⇒ It is resolved to the participate the staff & students in various college extension activities conduct by different departments.
- ⇒ It is resolved to the conduct of III semester & V semester AKNU practical examinations as per the schedule & time table.
- ⇒ It is resolved to the conduct of remedial coaching class for slow learners (who) attain minimum marks in MID-I, II, & AKNU.
- ⇒ It is resolved to the discuss about other college academic issues.

All the staff members

G. Sarda
H.O.DK. Prakash
Principal

1) B. Vijayakumar

2) M. Harjo

3) P. Prakash

17/11/2025

Monday

There will be departmental meeting on 17/11/2025, Monday at
zoology lab Time 4:pm
All the staff members are requested to attend this meeting
without fail.

Agenda

- To review on the previous meeting resolutions.
- To review on the 3rd phase admission progression of 1st year zoology honours.
- To review on the conduct of regular classes as per timetable.
- To review on the conduct of 1st MID-EXAMINATION for 1st year students.
- To review on the conduct of curricular and co-curricular & Extracurricular activity to the studies as per curriculum.
- To review on the participation of staff and students in various college activities.
- To ^{review} conduct on the conduct of study hours & Remedial classes for slow learners.
- To review on the other college academic issues.
- To review on the scholarship and Examination fee paid at college office.

To, all the staff members

G. Srinivas

H.O.D

Principal

1) B. Vinayakumar

2) P. Dorender

3) M. H. Arif.

17/11/2025

Monday

Resolutions

- It is resolved to the previous meeting resolutions and its implementations
- It is resolved to the 3rd phase admission of zoology honours academic year 2025-26
- It is resolved to the conduct of regular theory & practical classes as per timetable and take attendance of students & post in attendance register.
- It is resolved to the conduct of MID-I EXAMINATION for 1 BSc-zoology honours students and conduction of papers & posting in CIA register
- It is resolved to the conduct of class work & practical classes, student class-seminars & assignments, Quiz, Group discussions, & self Book reading Report writing etc. as per curriculum.
- It is resolved to the participation staff and students in various college activities conducted by other departments
- It is resolved to the apply and verification scholarships of 1st year students and paid of Term & Exam fees at college office in time
- It is resolved to the discuss about ~~the~~ other department issues

To, all the staff members

1) B. Vinayakumar

G. Srinivas
H.O.D

Principal

2) P. Dorender

3) M. H. Arif.

Thursday,
18/12/2025

There will be a departmental meeting on 18/12/2025, Thursday,
zodology lab Time 4:PM
All the staff members are requested to attend this meeting without fail.

Agenda

- To review on the previous meeting resolutions.
- To review on the regular classes as per the time table.
- To review on the students' academic performance.
- To review on the students' financial constraints for term fees and 1 semester exam fees.
- To review on the difficulty understanding in syllabus and some topics.
- To review on the participation of staff and students in various college activities.

To, all the staff members H.O.D Principal

1) B. Vijayakumar

2) J. K. K. K.

Thursday¹⁷⁹

18/12/2025

Resolutions

- It is resolved to the previous meeting resolutions and implementations.
- It is resolved to the conduct of regular theory and practical classes as per the time table.
- It is resolved to the academic performance of students i.e. to attend regular theory and practical classes as per timetable, to attend study hours for difficulty in subjects / syllabus / topics.
- It is resolved to the suggest to pay term fees and 1st semester fees at college office in the schedule time.
- It is resolved to the improvement in academics as teaching learning facilities, conduct curricular activities like as Quiz, class seminar group discussions for student activity.
- It is resolved to the participation of staff & students in various college academic activities conducted by different departments.

To, all the staff members

H.O.D

Principal

1) B. Vijayakumar

2) J. K. K. K.